



# *Back to Business Mississippi*

GRANT PROGRAM

# Back to Business Mississippi Grant Program

The grants will be used to help businesses in Mississippi with 50 or fewer employees recover from the economic impact of COVID-19, including operating expenses and salaries.

[Get Started >>](#)

 Takes about 30 minute to complete

 Times out in 20 minutes, if left unattended

 Can be saved, and returned to later



Email Address

Password

Login

[Forgot Password](#)      [Register](#)

You'll need to create a user name and password first to get started.

**Click to Register**

To create a new user name and password and begin your application



Please enter your One-Time Pass Code (OTP) token.

Submit

Please check your email for your One-Time Pass Code.

© 2020

### One Time Pass Code

This will be emailed to you at every login attempt to the email address provided.

# Your Businesses

[+ Add Business](#)

**Click Here**

To start a new application for your business(es).

| Business        | Type | City | County | Status |
|-----------------|------|------|--------|--------|
| No Rows To Show |      |      |        |        |

Business Name:

As registered with Mississippi Secretary of State, if registered.

City Name:

If unincorporated, then choose 'unincorporated' as your city.

Business Type:

Tax Identification Number (TIN) – Social Security Number or Federal Tax Identification Number:

Are you authorized to submit applications for this business?  Yes  No

|                                   |                         |   |
|-----------------------------------|-------------------------|---|
| <b>Business Details</b>           |                         | <a href="#">Edit Details</a>  |
| <b>Name:</b>                      | Test 123                |   |
| <b>Location:</b>                  | Unincorporated, Unknown |   |
| <b>Business Type:</b>             | Sole Proprietorship     |   |
| <b>Back to Business MS Grants</b> |                         | Not Started  |
| Click here to continue            |                         |   |

## Back to Business Grant Application

### Business Information

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**Business Name:**  
  
As registered with Mississippi Secretary of State, if registered.

**Doing Business As/Trade Name:**  
  
Provide the Doing Business As or Trade Name, if applicable

**Type of Business:**  **Date of Formation:**  **# Fulltime Employees:**   
Date the business was formed or created. The number of fulltime equivalent employees the business had as of March 1, 2020.

**Tax Identification Number (TIN):**  **Mississippi Business Identification Number:**   
Mississippi Secretary of State Business Identification Number.

**Did the business file Mississippi state taxes in 2018?**  
 No  Yes

**Did the business file Mississippi state taxes in 2019?**  
 No  Yes

**Is the Business exempt from filing taxes under Section 27-7-29, Section 27-13-63 or other applicable provision of law?**  
 No  Yes

**Was the applicant's regular business interrupted, impacted and/or disrupted due to COVID-19 , including due to required or voluntary closure?**  
 No  Yes

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**Full Time Employees** means, with respect to any month, an individual employed by a business (including any temporary employee from a third-party staffing service) who works on average at least 30 hours of service per week. For part-time employees, a full-time equivalent employee is one who, accumulating the hours worked per week, add up to a total of at least 30 hours of service per week.

### Back to Business Grant Application

**Business Information** Back Next

Business Name:

As registered with Mississippi Secretary of State, if registered.

Doing Business As/Trade Name:

Provide the Doing Business As or Trade Name, if applicable

Type of Business:  Date of Formation:  # Fulltime Employees:

Date the business was formed or created. The number of fulltime equivalent employees the business had as of March 1, 2020.

Tax Identification Number (TIN):  Mississippi Business Identification Number:

Mississippi Secretary of State Business Identification Number.

Did the business file Mississippi state taxes in 2018?  No  Yes  
Did the business file Mississippi state taxes in 2019?  No  Yes

Is the Business exempt from filing taxes under Section 27-7-29, Section 27-13-63 or other applicable provision of law?  
 No  Yes

Was the applicant's regular business interrupted, impacted and/or disrupted due to COVID-19, including due to required or voluntary closure?  
 No  Yes

Interruption Started:

When did the COVID-19 impact start for your business?

Interruption Ended:

When did the COVID-19 impact end for your business?  
Leave blank if impact is still ongoing.

Describe the Interruption:

Provide a brief description of the COVID-19 related interruption.

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**Types of Businesses**  
For-Profit Corporation  
Partnership  
Sole Proprietorship

If you select **YES** to the business interruption question these additional boxes will appear

**sos.ms.org**

This information can be found at the link above, go to the business search feature for this information.

**Business Interruption** means those disruptions of regular business operations resulting from required or voluntary closure related to COVID-19 which occurred on or after March 1, 2020.

## Back to Business Grant Application

**Contact Information** Back Next

**Primary Contact**

The name for the primary contact for this business related to the Back to Business Mississippi Grant.

First Name: M.I.: Last Name:

First [ ] [ ] Last Name [ ]

Contact Phone: Contact Email:

Contact Phone [ ] Contact Email [ ]

**Business Address**

Address:

1234 Main St [ ]

Address 2:

Apartment, studio, or floor [ ]

City: State: Zip:

City [ ] State Code [ ] Zip Code [ ]

**Mailing Address** Copy from Business Address

Address:

1234 Main St [ ]

Address 2:

Apartment, studio, or floor [ ]

City: State: Zip:

City [ ] State Code [ ] Zip Code [ ]

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## Back to Business Grant Application

### Business Owners

Back Add Owner Next

| Name            | Title | % Owned | Active | Primary | Type |
|-----------------|-------|---------|--------|---------|------|
| No Rows To Show |       |         |        |         |      |

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### Business Owner

This information will need to be completed for all business owner(s).

## Back to Business Grant Application

### Add Owner to List

Is this owner an Entity or an Individual?

Entity

Person

Tax Identification Number (TIN): Percent Owned

%

Address:

Address 2:

City: State: Zip:

Is Owner with Controlling Interest (Greater than 50% Ownership)

Is Active In Daily Operations

### Business Owner

This information will need to be completed for all business owner(s).

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**Minority Business** Back Next

Is this business certified by Mississippi Development Authority as a minority business?

No  
 Yes

If not certified as a minority business by the Mississippi Development Authority, do you believe you meet the legislative requirements and want to be considered a minority-owned business?

No  
 Yes

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## If you select YES to the Minority Business Questions:

This screen will appear.

No  
 Yes

If not certified as a minority business by the Mississippi Development Authority, do you believe you meet the legislative requirements and want to be considered a minority-owned business?

No  
 Yes

**MINORITY BUSINESS DESIGNATION REQUEST**

2020 COVID-19 Mississippi Business Assistance Act

Are you currently certified as any of the following business certifications?

Small Business Administration (SBA 8(a)):  No  Yes

Mississippi Department of Transportation (MDOT) / Jackson Municipal Airport Authority (JMAA) Disadvantage Business Enterprise (DBE):  No  Yes

National Minority Supplier Diversity Council (NMSDC):  No  Yes

Women Business Enterprise National Council (WBENC):  No  Yes

In pursuant to the 2020 COVID-19 Mississippi Business Assistance Act, Back to Business Mississippi Grant Program's definition of a Minority/Woman-Owned Business Enterprise (MBE/WBE) as a "Minority business enterprise" means a socially and economically disadvantaged small business concern performing a commercially useful function which is owned and controlled by one or more minorities or a minority business enterprises certified by the Mississippi Development Authority, and at least fifty percent (50%) of whom are resident citizens of the State of Mississippi. Except as otherwise provided and for the purposes of this act, the term "socially and economically disadvantaged small business concern" shall have the meaning ascribed to such term under the Small Business Act, 15 USC Section 637 (a), or women, and the term "owned and controlled" means a business in which one or more minorities or minority business enterprises certified by the Mississippi Development Authority own sixty percent (60%) or, in the case of a corporation, sixty percent (60%) of voting stock, and control sixty percent (60%) of the management and daily business operations of the business.

My Name:  Name  
My Business:  Business Name

The name of the person to appear in the certification statement below.

The name of the business to appear in the certification statement below.

I hereby certify under penalty of perjury that I, [Name] of [business] am a member of one of the following:

Black/African American:  No  Yes

Hispanic:  No  Yes

Native American:  No  Yes

Asian Pacific:  No  Yes

Asian Indian:  No  Yes

Other:  No  Yes

Female:  No  Yes

**\*This form must be signed by the eligible minority or female owner applicant upon which disadvantaged status is relied.**

Enter Your Name  Your Name  
Serves as Signature  Signature

This affidavit declares this firm to be a Minority or Woman-owned Business Enterprise (M/WBE) only for the purpose of making application for financial assistance in the Back to Business Mississippi Grant Program. Does not apply to any other program or service offered by the Mississippi Development Authority

# Back to Business Grant Application

## Other Funds Received:

The total grant payment may be reduced by the amount of any PPP funds, EIDL Emergency Advance funds, MDOR COVID-19 Relief Payment Program and business interruption insurance proceeds received. The grant payment will not be reduced by more than half. In no event shall the maximum payment exceed \$25,000.

**Other Funds Received** Back Next

**Small Business Administration - Paycheck Protection Program Loan**

Has the business received any funds from the United States Small Business Administration (SBA) Paycheck Protection Program (PPP) loan? If so, please provide the amount.

No  Yes \$ SBA PPP Loan Amount

**Small Business Administration - Economic Injury Disaster Loan**

Has the business received any funds from the United States Small Business Administration (SBA) Economic Injury Disaster Loan (EIDL) loan? If so, please provide the amount.

No  Yes \$ SBA EIDL Loan Amount

**Small Business Administration - Economic Injury Disaster Loan Emergency Advance**

Has the business received any funds from the United States Small Business Administration (SBA) Economic Injury Disaster Loan (EIDL) Emergency Advance? If so, please provide the amount.

No  Yes \$ SBA EIDL Advance Amount

**Other Federal Program Reimbursement**

Has the business received any reimbursement from any other federal program for the expenses for which the Applicant is seeking for reimbursement for by a grant under this program? If so, please provide the amount.

No  Yes \$ Other Federal Program Reimbursement Amount

**Insurance Proceeds**

Has the business received any compensation from an insurance company, including for the interruption of business? If so, please provide the amount.

No  Yes \$ Insurance Proceeds Amount

**Mississippi Department of Revenue Payment**

Has the business received the \$2,000 payment from the Mississippi Department of Revenue due to mandatory closure of the business?

No  Yes \$ MDOR Payment Amount

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## Back to Business Grant Application

**Requested Grant Amount** Back Next

The 2020 COVID-19 Mississippi Business Assistance Act provides for a base grant of \$1,500.00 for eligible businesses and a maximum grant amount of \$25,000.00. No calculation needs to be provided for the base amount. However, if the Applicant wishes to seek additional grant funding beyond the \$1,500.00 base amount, the law provides for two processes for calculating the additional grant funding.

**NOTE:** The 2020 COVID-19 Mississippi Business Assistance Act requires the total grant payment to be reduced by the amount of any Paycheck Protection Program funds, Economic Injury Disaster Loan Emergency Advance (up to \$10,000.00), and business interruption insurance proceeds received; however, the total payment will not be reduced by more than half under this provision. If the payment received through another program is for the same Eligible Expenses claimed in the Application, federal law may require the grant to be reduced beyond the one-half reduction established in the Act.

Please select the calculation method for which you are applying:

- Base amount of \$1,500 - if you select this option you are applying for a base amount of \$1,500.
- Itemization of eligible expenses - if you select this option you are applying for a base amount of \$1,500 + itemized expenses must be submitted.
- Employee-based calculation - if you select this option you are applying for a base amount of \$1,500 + \$500 per eligible employee, certified payroll must be submitted to verify employee(s).

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## Back to Business Grant Application

**Requested Grant Amount** Back Next

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Please select the calculation method for which you are applying:

- Base amount of \$1,500
- Itemization of eligible expenses
- Employee-based calculation

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### If you select the Base amount option

This screen will appear

### What are Eligible Expenses?

Eligible Expenses due to public health measures may consist of those costs incurred by the Eligible Business to meet public health requirements or recommendations enacted, adopted, required, or issued by the Mississippi Department of Health, the Centers for Disease Control, state or federal regulatory authorities, and/or local, state or federal executive authorities due to COVID-19.

These costs include:

Costs to create social distancing measures; Costs to clean or disinfect due to COVID-19; Purchasing personal protective equipment for employees or customers; Contactless equipment; Equipment, items or other expenses to screen employees or customers; Equipment, items or other expenses to track employees or customers who have tested positive for COVID-19; Necessary re-opening expenses; and Expenses to facilitate teleworking.

### Back to Business Grant Application

**Requested Grant Amount** [Back] [Next]

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Please select the calculation method for which you are applying:

- Base amount of \$1,500
- Itemization of eligible expenses
- Employee-based calculation

Itemization of eligible expenses. The Applicant may submit eligible expenses which will form the basis for calculating any additional grant funding. Eligible expense means a cost incurred by an eligible business for public health measures or due to interruption of business. Eligible expenses due to interruption of business may consist only of mortgage interest, rent, payroll and utilities, or other COVID-19-related expenses allowed by law, each for no more than a two-month period. (Eligible expenses shall not include lost profits, reimbursement for donated items or services, workforce bonuses other than hazard pay or overtime, severance pay, legal settlements, or any expenses which have been or will be reimbursed by any other federal program or insurance proceeds.)

Please provide the amount of requested grant funds by itemizing your public health measure expenses:

Public Health Measure Expenses: \$

Please state the two-month period for which the Applicant is submitting eligible expenses:

Please itemize the amount of requested grant funds by itemizing your expenses for the two-month period below:

Mortgage Interest: \$

Rent: \$

Payroll: \$

Utilities: \$

Other COVID-19 Related Expenses: \$

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### What are Eligible Expenses?

Eligible Expenses due to Business Interruption include:

Mortgage interest;

Rent;

Payroll; or

Utilities.

Eligible Expenses due to Business Interruption are each only allowed for a two (2) month period.

### If you select the Itemization of eligible expenses option

This screen will appear

## Back to Business Grant Application

### Requested Grant Amount

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The 2020 COVID-19 Mississippi Business Assistance Act provides for a base grant of \$1,500.00 for eligible businesses and a maximum grant amount of \$25,000.00. No calculation needs to be provided for the base amount. However, if the Applicant wishes to seek additional grant funding beyond the \$1,500.00 base amount, the law provides for two processes for calculating the additional grant funding.

**NOTE:** The 2020 COVID-19 Mississippi Business Assistance Act requires the total grant payment to be reduced by the amount of any Paycheck Protection Program funds, Economic Injury Disaster Loan Emergency Advance (up to \$10,000.00), and business interruption insurance proceeds received; however, the total payment will not be reduced by more than half under this provision. If the payment received through another program is for the same Eligible Expenses claimed in the Application, federal law may require the grant to be reduced beyond the one-half reduction established in the Act.

Please select the calculation method for which you are applying:

- Base amount of \$1,500
- Itemization of eligible expenses
- Employee-based calculation

**Employee-based calculation.** An Applicant who does not wish to submit itemized eligible expenses may receive, subject to approval, an additional grant amount of \$500 per full-time equivalent employee as of March 1, 2020.

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### If you select the Employee-based calculation option

This screen will appear

## Back to Business Grant Application

### Document Upload

The information above may be requested at the time of application submission please gather any documentation listed above. The applicant will be asked to upload these documents into the on-line application.

### Documentation

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Select the type of file to upload:

- Confirmation of "In Good Standing" with the Mississippi Secretary of State
- Tax Documents
- Proof of Payment of Mortgage Interest
- Proof of Payment of Rent
- Proof of Payment of Payroll
- Proof of Payment of Utilities
- Other COVID-19 Related Expenses
- Other Items

Upload

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### \*\*Tax Documents

A tax return filed for the Eligible Business for 2018 and/or 2019. If the Eligible Business formed on or after January 1, 2020, a return will not be required. Those entities that do not file tax returns in the name of the Eligible Business (e.g. single member LLCs, sole proprietorships and certain partnerships) will submit the Schedule C to the appropriate individual tax return.

### \*\*Certified Payroll

Means a payroll report for the Eligible Business for the week of March 1, 2020, demonstrating number of employees and average hours worked per employee. Employee names may be represented by last name, unique identifier number (such as the last four (4) numbers of the employee's social security number) and the average number of hours worked by the employee per week. The Eligible Business may use an average of full time equivalent employees so long as it submits Certified Payrolls for the consecutive number of weeks (not to exceed 26 weeks) before March 1, 2020 over which the Eligible Business has chosen to average hours worked by employees. Certified Payrolls shall not include more than the last four (4) numbers of employees' Social Security numbers, employees' home addresses or other personally identifiable information.